

Department of Energy
Germantown, MD 20874-1290

March 6, 2001

Dr. Jonathan Dorfan
Director
Stanford Linear Accelerator Center
2575 Sand Hill Road
Menlo Park, CA 94025

Dear Dr. Dorfan:

This letter is to confirm the dates of April 3-5, 2001, for the next Department of Energy (DOE) Annual Program Review of the Stanford Linear Accelerator Center (SLAC) as discussed at the time of the 2000 Annual Program Review. We are planning to begin on the morning of April 3 and include three days of presentations, site visits, discussions, etc. The closeout would be at approximately noon on April 5.

This will be a very important and exciting review with outstanding B-Factory success under your belt, plans for B-Factory upgrades in hand, and the joint National Aeronautical and Space Administration/Department of Energy Lehman review of GLAST behind you.

The topics that we wish to see covered in the review :

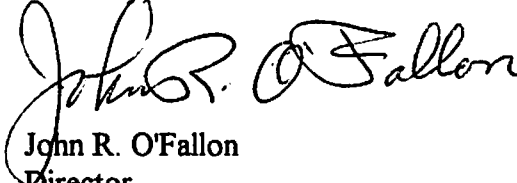
- B-Factory Performance and Upgrade Plans
- BaBar Physics Analysis, including Computing and Tier A Arrangements
- GLAST LAT Project
- Advanced Accelerator Development and Facilities
- NLC Plans, R&D Status, and Anticipated Physics
- Fixed Target Program
- Theory Program including Relevance to BaBar and GLAST
- Facilities Status and Development

As currently planned, the Office of Basic Energy Sciences (BES) will conduct a review of SSRL in parallel with the Division of High Energy Physics Review (DHEP). Accordingly, the first morning, April 3, should be devoted to presentations of common interest to both Divisions. We anticipate that the closeouts for HEP and BES will be separate.

We have agreed to a one-time extra focus on the Next Linear Collider (NLC) program at this review, and therefore, we are planning on a special session on Wednesday morning, April 4, as indicated in the attached draft agenda. We also anticipate that there will be additional discussions devoted to NLC during the breakout session on Wednesday. In order to facilitate the exchange of information, we are providing a list of questions as an attachment to this letter.

Logistics for the High Energy Physics review should be worked out with our SLAC Laboratory Monitor, Tim Toohig. A preliminary agenda is attached for your consideration.

Sincerely,

A handwritten signature in black ink that reads "John R. O'Fallon". The signature is written in a cursive style with a large initial "J" and "O".

John R. O'Fallon
Director

Division of High Energy Physics

Attachment

cc: J. Decker, SC-1 (Acting)
J. Muhlestein, OAK/SSO
P. Rosen, SC-20
W. Oosterhuis, SC-13
J. Ritchie, SC-223
P.K. Williams, SC-221
D. Sutter, SC-224